Syllabus
First-year BCS
Summer Language Workshop 2018

Date: June 4 – July 27
Time: M–F 8:00am – 12:00pm
Room: BH 337

Instructor: Ismaili Teuta
Office hours: Mondays, 12-1pm or by appointment/GISB 4045
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Phone: (812) 855-1648

Undergrad #: SLAV-S 111 & 122
Grad #: SLAV-S 511 & 512

Required Texts and Materials


Recommended Supplementary Texts and Materials


3. English-Croatian/Serbian and Croatian/Serbian-English Dictionary


Course Website:

The course website includes updated schedules, reminders about homework assignments and
tests/exams, handouts, and other helpful information. Handouts from the course website will be a good source of information, not only for this course, but for future reference.

About this course

This intensive course provides a comprehensive introduction to BCS (Bosnian/Croatian/Serbian) and to BCS culture, while ensuring a solid command of the fundamental grammatical structures.

Learning Objectives

By the completion of this course, all participants are expected to acquire an ACTFL proficiency level of “Novice High” in listening, speaking, reading, and writing. Half or more of participants may achieve “Intermediate Low” or better in one or more area. See https://www.actfl.org/sites/default/files/pdfs/public/ACTFLProficiencyGuidelines2012_FINAL.pdf for details on the ACTFL proficiency rating system.

Participants at this level should be able to
- Read and write the language and comprehend short conversations on everyday topics.
- Write simple texts, short essays, letters, and messages.
- Make polite requests; ask for information; respond to requests; share personal information; describe familiar objects, activities and people; have simple discussions on familiar, everyday topics; and make apologies.

In addition, the course will help participants recognize common knowledge, beliefs, attitudes, and behavioral patterns of the peoples of BCS-speaking countries, and to detect and conform to fundamental verbal and nonverbal cultural norms.

Program Structure

This course is divided into two sessions. The first session covers the material normally included in the fall semester. The second covers the material normally included in the spring semester.

You will receive two grades; one for each session.
Session A  June 4 — June 29  (final exams on June 29)
Session B  July 2—July 27  (final exams on July 26; July 27th will be a half day)

Grading system (per session)

<table>
<thead>
<tr>
<th>Class participation</th>
<th>10%</th>
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<tbody>
<tr>
<td>Homework</td>
<td>10%</td>
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<tr>
<td>Weekly tests, quizzes, presentations</td>
<td>50%</td>
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<tr>
<td>Final examination</td>
<td>30%</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Grade</th>
<th>Percent</th>
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<tbody>
<tr>
<td>A+</td>
<td>98–100</td>
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<tr>
<td>A</td>
<td>93–97</td>
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<tr>
<td>A-</td>
<td>90–92</td>
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<td>B+</td>
<td>87–89</td>
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<tr>
<td>B</td>
<td>83–86</td>
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Auditing and Incompletes
Workshop classes cannot be taken for audit. There is no not-for-credit option. All participants will receive a grade for their class. The Workshop does not issue grades of Incomplete. Participants who do not complete coursework by the end of the Workshop will be graded normally, with a grade of zero for any assignment not completed.

Time in Class versus Homework Time
This intensive course relies heavily on work performed outside the class.

Class time concentrates on activities that you cannot perform effectively without the immediate feedback of an instructor, for example conversation, structured oral drills, active listening comprehension, etc.

Activities for which no instructor is necessary will typically be performed as homework, for example reading, writing, and composition; grammar, etc.

In particular, participants are expected to read ahead and to work with material that has not yet been covered in class. It is the participant’s responsibility to learn assigned material before class, then come to class prepared to apply what they have learned. Instructors will not necessarily go over every homework topic in class. Instead, they will concentrate on topics that are particularly difficult or particularly important. Nonetheless, each participant is responsible for mastering every topic assigned, including topics not emphasized in class.

Since this course moves at 5 times the usual speed, preparation is critical. Participants who come to class unprepared will find it difficult to succeed.

Participation
Since the course relies so heavily on listening and speaking practice, attendance and participation are mandatory and count toward the course grades.

Class participation will reflect participants’ daily preparation and active participation in class discussions. A participant who is chronically late to class, leaves early, or is not prepared to participate will not receive full attendance and participation credit.

Attendance
Participants who miss more than two classes (8 hours) over the course of the Workshop without prior consent of the instructor or Workshop administration will receive a zero for class participation and may be asked to withdraw from the course.
**Holidays**
The Workshop will not hold class on Wednesday, July 4. Regular classes will be held on July 3 and 5.

Participants may request to be excused for religious reasons on June 15 (Eid al-Fitr), June 21 (summer solstice), and July 9 (Martyrdom of the Bab), but must notify their instructors in advance and must make up class hours missed on these days. These days will not count against the 8-hour maximum for hours of class missed.

These are the only religious holidays recognized by Indiana University during the Workshop. Participants who miss class for other religious holidays must count the missed time toward the 2 days a participant is permitted to miss over the course of the summer.

**Homework Grading**
Homework is your opportunity to practice new structures. It is expected that you will make mistakes; you will not be marked down for doing so. As long as you complete your homework and turn it in on time, you will receive full credit.

**Academic Misconduct**
Indiana University expects participants to uphold and maintain academic and personal honor and integrity. Workshop instructors and staff are obligated to report violations of the code or instances of academic dishonesty and misconduct. You can find the definitions of and penalties for academic misconduct at [http://participantcode.iu.edu/responsibilities/academic-misconduct.html](http://participantcode.iu.edu/responsibilities/academic-misconduct.html), and the IU Code of Participant Rights, Responsibilities, and Conduct at [http://participantcode.iu.edu/](http://participantcode.iu.edu/). Sanctions for academic misconduct include, but are not limited to, a grade of F* (failure due to misconduct), deregistration, and dismissal from the Workshop.

For more information, see [https://college.indiana.edu/participant-portal/undergraduate-participants/academic-integrity.html](https://college.indiana.edu/participant-portal/undergraduate-participants/academic-integrity.html).

**Counseling and Psychological Services (CAPS)**
In addition to handling serious mental health crises, CAPS staff offer support for participants who just want to discuss problems with someone they can trust. CAS offers counseling services in English, Mandarin, and Spanish. Contact them at [http://healthcenter.indiana.edu/counseling](http://healthcenter.indiana.edu/counseling) or 812 855 8711.

**Disabilities Services for Participants (DSS)**
Participants requesting accommodation for a disability must register with IU Disability Services for Participants, at [https://participantaffairs.indiana.edu/disability-services-participants/contact-us/index.shtml](https://participantaffairs.indiana.edu/disability-services-participants/contact-us/index.shtml), 812 855 7578, or Herman Wells Library, 1320 10th St., Bloomington, IN 47450.

Whether your condition is physical, medical, learning related, psychiatric, or a temporary disability, DSS will help you achieve your academic goals.

Note that services do not automatically transfer from your previous school; you must apply for services at IU.
**Note** Workshop instructors are prohibited from making disability accommodations of any kind without prior approval from DSS. Register with DSS in advance. They will inform your instructor of approved accommodations.

**Adaptive Technology Center (ATC)**
The ATC makes hardware or software designed to provide improved information access for individuals with special requirements. It specializes in assistive technologies that help with reading, writing, studying, and information access. For example, ATC provides services for participants, faculty, and staff with the following disabilities: vision (blindness and low vision), mobility impairment (limited wrist/arm movement), etc. and hearing loss. Contact Adaptive Technology Center, Herman B Wells (Main) Library, Room 101. Monday-Friday from 9am-5pm; or on the web http://www.indiana.edu/~iuadapts

The ATC is open to all. DSS approval is not required.

**Sexual Misconduct**
IU does not tolerate acts of sexual misconduct, including sexual harassment and all forms of sexual violence. If you have experienced sexual misconduct, or know someone who has, the University can help. It is important to know that federal regulations and University policy require faculty to promptly report complaints of potential sexual misconduct known to them to their campus Deputy Title IX Coordinator(s) to ensure that appropriate measures are taken and resources are made available. The University will work with you to protect your privacy by sharing information with only those that need to know to ensure the University can respond and assist. If you are seeking help and would like to speak to someone confidentially, you can make an appointment with a Mental Health Counselor on campus. Find more information about sexual violence, including campus and community resources at http://stopsexualviolence.iu.edu.

**Classroom Conduct**
To create an effective learning environment for all participants, Workshop participants are expected to treat each other and their instructors with respect, pay attention and remain engaged, and to avoid engaging in distracting or disruptive activities, including newspaper reading, engaging in conversation unrelated to class, eating, texting and instant messaging, etc. Electronic devices should be silence and stowed away during class, except when they are actively being used for instructional purposes.

Participants should come to class prepared, should participate actively in classroom activities, and should not hinder other participants from doing the same.

Consistently disruptive participants, including unprepared participants, may be subject to disciplinary action by the University.
Grading system in detail:
Class participation 10%
Homework 10%
Weekly tests, quizzes, presentations 50%
Final examination 30%

Class Participation
Attendance and participation are required and will form a part of your final grade. Tardiness is not acceptable, since the first minutes of each class include critical warm ups and reviews. A student who is chronically late to class, leaves early, or is not prepared to participate, will not receive attendance and participation credit.

Class attendance and participation as well as diligence in completing homework assignments are crucial to success in language study and will be reflected in your final grade. Students with unexcused absences or with more than two excused absences may be asked to withdraw from the program.

Homework
Homework (grammar and communication exercises) will be assigned daily and is due the next day. (Longer term assignments (eg. projects, final papers) with have other due dates, which will be announced in class and posted on the course website. You will only receive points for homework submitted in time. There is no credit for late homework or late assignments.

Vocabulary
Try to make a list of 20 words each day during or after the class time. For each topic, there will be a relevant vocabulary on the Quizlet.com. You should use Quizlet.com as much as you can. Every morning we will warm up with Quizlet.com.

Tests, Quizzes, Presentations, etc.
Weekly tests will be held on Fridays each week.
You will have two final exams, one at the end of Session A (6/29) and the other at the end of Session B (07/27). You will receive a separate grade for each Session.

All tests consist of vocabulary/conversation and grammar exercises, as well as a short essay.
Quizzes and Dictations will be occasional checks of your preparation and developing language skills throughout the course. You can expect both announced and unannounced quizzes and dictations.

Written exercises are designed to help you develop your writing skills in Serbo-Croatian. They can be typed with all proper diacritic marks and double spaced or hand-written. If you decide to write them by hand, please leave enough space between lines.

Video exercises: As a part of your final exam, you will need to make a 5-10 minute long video on a given topic.

No make ups without prior authorization. If you miss class, you get a 0, unless you had an emergency or made arrangements with the instructor and the Workshop in advance. (The Workshop policy is above – Page 2 or 3).

Final examination
As a part of the Session A final exam, students need to prepare a video on given topic (this is in addition to the written exam). For the Session B final exam, students need to prepare final paper on a topic of their interest and also a video on given topic. Both final exams will look much like weekly exams, with grammar, listening, and writing part.

Preparation for the final oral exam (on the phone):
In the last week of the program, all students will take an external Oral Proficiency exam. This exam does not count toward your grade and will not appear on your transcript, although you will receive an ACTFL certificate verifying your proficiency level. These can be used to verify mastery for some federal employment and can be used in placement in some universities. IU uses these exams as a way to give you an external assessment of your level and as a way to monitor the effectiveness of its courses. The test consists of a short phone interview with a remote tester. We will perform mock interviews periodically throughout the summer in preparation.

Course Outline:
All information in this syllabus, including course requirements and weekly lesson plans, is subject to change. All changes will be announced and in class and posted on the course website.
**Week 1 (4 – 8 June)**

**Conversation topics:**

**Language skills:**
- Writing a short story about yourself. Writing a story about the person from the group. Writing a dialogue with a family member. Video *Meet my family and me*.
- Pronunciation. Dictation.

**Grammar:**
- Alphabet. Gender, number and case. Personal pronouns. Nominative of nouns in singular and plural. The verb *to be* (long form, short form, interrogative form, negative form). The verb *to have* in affirmative and negative form. Accusative case.

**Week 2 (11 – 15 June)**

**Conversation topics:**

**Language skills:**
- Interviewing a friend about his/her daily routine.
- Describing a typical day of a person form the picture (provided by language instructor). Describing your weekend (writing).
- Pronunciation. Listening comprehension (additional materials).

**Grammar:**
**Week 3 (18 – 22 June)**

**Conversation topics:**
- Conversation about the weekend – usage of the past tense. Activities in the past tense (vocabulary broadening). Professions.
- Job interview. Describing one day in a life of a certain professional. Weekly review of vocabulary.

**Language skills:**
- Listening comprehension – a song. Spelling practice.
- Reading (text *Anin vikend*). Oral practice: Interviewing the classmates about their weekend. Writing a job interview. Writing a short essay of a classmate’s weekend. Describing your weekend.

**Grammar:**

**Week 4 (25 - 29 June)**

**Conversation topics:**

**Language skills:**
- Listening comprehension. Describing a picture (in the street- positions). Describing your way to the university. Writing a postcard from Bloomington.
- Practicing oral production, situations: in the post office, in the bank, in the hotel.

**Grammar:**
SESSION B

Week 5 (2 – 6 July)

Conversation topics:

Language skills:
Listening comprehension. Writing a dialog with a topic: *Plans for vacation*. Describing what you have seen and bought in the shop.

Grammar:

Week 6 (9– 13 July)

Conversation topics:

Language skills:
Asking and giving directions with genitive. Write a dialog in a restaurant. Writing an e-mail complaint to a hotel. Writing a weather forecast. Listening comprehension. Spelling practice.

Grammar:
Week 7 (16 – 20 July)

Conversation topics:

Language skills:
Making a dialog at the doctor’s office. Writing a postcard.
Individually pronunciation exercises: reading a text prepared for each student.

Grammar:
Structural and lexical differences between Bosnian/Croatian/Serbian (based on the textbook).

Week 8 (23 – 27 July)

Conversation topics: